## Overview and Scrutiny Committee - Outstanding Actions and questions

| Action to be carried out          |   | Responsibility                                  | Committee<br>Date    | Deadline                | Comments/officer   |  |
|-----------------------------------|---|---|----------------------|-------------------------|--|--|
| Outstanding Actions and Questions |   |   |                      |                         |  |  |
|                                   | Contact the Managing Director and<br>ask whether the IT update has been<br>forwarded to Councillors and if not<br>ask if it can be forwarded. | Committee and<br>Scrutiny Officer               | 18 June 2015         | 20 July 2015            |  |  |
| Perf                              | ormance Report  |   | -                    |                         |  |  |
| PI<br>39                          | <u>CCS12 – Complaints resolved at</u><br><u>Stage 1 and CCS13 – complaints</u><br><u>resolved within 10 days</u>                              | Partnerships and<br>Performance<br>Section Head | 6 March 2014         | June 2014               | Of the 15 unresolved 14 were<br>Revenues and Benefits and 1 was<br>Planning. |  |
|                                   | The Scrutiny Committee to be<br>provided with details of the 15<br>unresolved complaints, including<br>which services they related to.        |   |                      |                         |  |  |
|                                   | Detailed response to be circulated as soon as the information can be downloaded.  |   | 25 June 2014         | As soon as<br>available |  |  |
|                                   | (For 2014/15 these are now indicators CS13 and CS14 respectively)   |   |                      |                         |  |  |
|                                   | Provide Members with details of the reasons for the most recent unresolved complaints at stage 1.   |   | 17 September<br>2014 | As soon as<br>available | Not available (February 2015)  |  |

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|--------------------------|---|--|-------------------|-------------------|--|
| PI<br>46                 | CS3 – affordable homes on<br>identified sites and CS5Report to be presented at a future<br>meeting to discuss the development<br>of social housing and HomeLet.<br>Richard Harrington MP to be<br>invited.  | Committee and<br>Scrutiny Officer /<br>Interim Housing<br>Section Head | 18 June 2015      |                   | The Committee and Scrutiny Officer<br>has contacted the Interim Housing<br>Section Head, a date has yet to be<br>agreed. |
| PI<br>47                 | <ul> <li><u>CS4 – Number of households living</u><br/>in temporary accommodation</li> <li>Following information to be<br/>provided to Members –</li> <li>1. Number of people provided<br/>temporary accommodation<br/>outside the Borough.</li> <li>2. How many hotels are used by<br/>the Council?</li> <li>3. Comparable information with<br/>other towns.</li> </ul> | Interim Housing<br>Section Head  | 18 June 2015      | 20 July 2015      | The Committee and Scrutiny Officer<br>has contacted the Interim Housing<br>Section Head for the information.             |
| PI<br>48                 | Provide trends for indicators over a period of 10 years.  | Partnerships and<br>Performance<br>Section Head                        | 18 June 2015      | September<br>2015 |  |

| Action to be carried out  |  | Responsibility                    | Committee<br>Date    | Deadline           | Comments/officer   |  |  |
|---|--|-----------------------------------|----------------------|--------------------|--|--|--|
| Executive Decision Progress Report  |  |                                   |                      |                    |  |  |  |
| ED<br>6   | Officers to be asked if they monitored the cumulative effect of agreed schemes on Watford.   | Committee and<br>Scrutiny Officer | 17 September<br>2014 | 31 October<br>2014 | The Managing Director and Head of Regeneration and Development have been contacted regarding this enquiry.                             |  |  |
| ED<br>7   | The Scrutiny Committee to be<br>provided with the 2 reports to<br>Cabinet (in December 2014 and<br>January 2015) on Wifi connectivity. | Committee and<br>Scrutiny Officer | 5 March 2015         | 15 April 2015      | On 9 April the Committee and Scrutiny<br>Officer emailed the Scrutiny Committee<br>the links to the Cabinet reports on the<br>website. |  |  |
|   | Forward the link to the new<br>Members of the Scrutiny<br>Committee  |                                   | 18 June 2015         | 20 July 2015       | Sent to the Scrutiny Committee on 1<br>July 2015, including the link to the<br>Mayor's decision on 1 May.                              |  |  |
| ED<br>8   | Find out which bowls club is referred to in the Cabinet report for July 2015.  | Committee and<br>Scrutiny Officer | 18 June 2015         | 20 July 2015       | This was the Indoor Bowls Club at<br>Woodside.<br>The report has been deferred to a later<br>date.                                     |  |  |
| ED<br>9   | What Member involvement has<br>there been in the development of<br>the Economic Development<br>Strategy?                               | Committee and<br>Scrutiny Officer | 18 June 2015         | 20 July 2015       | The Committee and Scrutiny Officer<br>emailed the Economic Development<br>Manager on 1 July.   |  |  |
| Voluntary and Community Sector Commissioning Framework (Community Centres) Task Group |  |                                   |                      |                    |  |  |  |
| VCF <sup>2</sup><br>4   | The final report to be included at the next meeting  | Committee and Scrutiny Officer    | 18 June 2015         | 20 July 2015       |  |  |  |

| Actio                         | n to be carried out   | Responsibility                    | Committee<br>Date | Deadline     | Comments/officer  |  |  |
|-------------------------------|---|-----------------------------------|-------------------|--------------|---|--|--|
| HCC Health Scrutiny Committee |   |                                   |                   |              |   |  |  |
| HSC<br>4                      | Circulate the link to the Health<br>Scrutiny Committee held on 18<br>June. (West Herts Strategic<br>Review)   | Committee and<br>Scrutiny Officer | 18 June 2015      | 20 July 2015 | Link emailed to the Scrutiny Committee on 1 July.   |  |  |
| Comr                          | nunity Safety Partnership Task Gro  | up Update                         |                   |              |   |  |  |
| CSP<br>8                      | Forward all Members dates and<br>times of the Anti Social Behaviour<br>Advisory Group   | Committee and<br>Scrutiny Officer | 18 June 2015      | 20 July 2015 | The Committee and Scrutiny Officer emailed officers on 1 July 2015  |  |  |
| Contr                         | olled Parking Zone Policies Task G  | roup                              |                   |              |   |  |  |
| CPZ<br>2                      | Recommendation 8<br>Contact the Transport and<br>Infrastructure Section Head<br>regarding the wording 'under 16'<br>and check if it has phrased<br>correctly. | Committee and<br>Scrutiny Officer | 18 June 2015      | 20 July 2015 | The Committee and Scrutiny Officer<br>contacted the Transport and<br>Infrastructure Section Head and has<br>asked him to provide an update at the<br>November review meeting. |  |  |
| CPZ<br>3                      | Review update to be added to work programme for November  | Committee and<br>Scrutiny Officer | 18 June 2015      | 20 July 2015 | Added   |  |  |
| Work                          | Programme   |                                   |                   |              |   |  |  |
| WP<br>21                      | Work programme to be updated  | Committee and<br>Scrutiny Officer | 18 June 2015      | 20 July 2015 | Updated.  |  |  |